

# SREEGOPAL BANERJEE COLLEGE

BAGATI,MAGRA, HOOGLY

## NOTICE INVITING TENDER

**No. 264**

**Date. 09.08.2014**

### **A. PREFACE :**

In cancellation of NIT No – 225 dated 10.07.2014 fresh Notice inviting competitive tender in sealed cover on percentage basis in the format are hereby invited from resourceful, experienced, bonafied, having adequate experience of similar work of construction and having technically equipped, with full support of infrastructure for execution of the following work as mentioned below :

It. No.	Name of Work.	Total Estimated Amount (in Rs.)	Amount Put to Tender (in Rs.)	Earnest Money (in Rs.)	Participation charge (Not refundable)(in Rs.)	Time Allowed for Completion (Days)	Remarks
1	2	3	4	5	6	7	8
1.	Construction of extension of College main building	Rs. 32,68,584	Rs. 32,68,584	Rs.65,372	Rs. 600	180 days	

### **B. SCHEDULE :**

NOTE : Prescribed formats for submission of Tender (offline) and the specific schedule will available from the College office on payment of Rs. 600/- and tender forms may be submitted with participation charge (non refundable) in the form of Bank Draft as prescribed in Column No- 6 above payable in favour of Principal, Sreegopal Banerjee College along with Earnest Money 2% of the “Amount put to Tender” separately from any Nationalized Bank under sealed covers to the Principal, Sreegopal Banerjee College or any other authorized by him in this regard by post or by currier or by hand as may be deemed suitable.

1. **Date of Publication of NIT : 09.08.2014**
2. **Date of issue Tender Paper : 11.08.2014 to 25.08.2014 (up to 2.30 p.m.)**
3. **Date of Dropping of Tender paper : up to 3.30 p.m. of 25.08.2014**
4. **Tender Validity Days from the date of Dropping : 90 days**

### **C. WHO CAN PARTICIPATE :**

Tenders will be considered only from Bidder having adequate experience of similar work of construction and having technically equipped, with full support of infrastructure and having experience in same type of single work valued not less than 33.33% of the amount put to Tender, supported by final payment Certificate and Completion Certificate within the last 5 years from an officer not below the rank of an District / Executive Engineer of Govt. Semi Govt. Organization / Executive Officer, Panchayat Samity / Head, of Educational Institution

**D. INSTRUCTION TO THE INTENDING TENDERERS:**

1. Please Quote your Rate (Both in Figure & in Words also) on percentage basis at appropriate places in the prescribe format.
2. Please enclose valid up-to-date duly attested copies of requisite tax clearance certificates such as Vat / Sales Tax, I.T. and last two year P & L Account in 3 CD from along with Tender. And in case of non-inclusion of the same, please enclose the posies of relevant orders in that effect. All the documents in proof of their eligibility IN ORIGINAL need to be produced as and when asked and required.
3. Please enclose duly attested copies of Credential for similar type of single work executed by you for a tender value of not less than 33.33% of the value as put in this tender and the work should be executed not earlier than 2009-2010. Please note that, Final Payment Certificate and Completion Certificate along with Work Order will only be entertained as CREDENTIAL.
4. Please submit details of running and completed works under College authority executed by you during last (five) years with the copy of the Work Order. The information should be as per the following Proforma and sign it.

SI No	Name of works	Works Order No. & Date	Tendered Amount	Time allowed for completion	Date of Completion	Date of Commencement	Actual date of Completion	Reason for delay if any
1	2	3	4	5	6	7	8	9

5. Please deposit requisite Earnest Money 2% of the “Amount put to Tender” as on Para – A Table column No. 5, in the form of Bank Draft along with the Tender, and, also, deposit Not-refundable (Participation charge / Cost of Tender Form) separately as mentioned above for the work.
  6. Intending Labour Co-operative Societies & Unemployment Engineers’ Co-operative Societies should enclose the documents in proof of their Registration & Validity to participate in this Tender during the period of deposition of the Tender.
  7. PLEASE NOTE THAT, NO INTENDING TENDERER IS EXEMPTED FROM DEPOSITING THE PARTICIPATION CHARGE AND EVERY INTENDING TENDERER SHOULD SUBMIT DOCUMENTS IN PROOF OF SUPPORT OF CREDENTIAL.
  8. The tender will be under sealed cover.
1. The technical part of the bid will contain the following documents and should be.
    - a) Please enclosed Completion Certificate along with Payment Certificate within last 5 years will only be entertained as “Credential”
    - b) Earnest Money 2.00% of the “Amount put to Tender” as on Para –A, Table column No. 5, in the form of D.D in favour of Principal, Sreegopal Banerjee College
    - c) Photo copy of valid I.T. / PAN / S.T. / VAT
    - d) Terms and Conditions duly signed by the participant.
    - e) Other relevant documents in support of Technical and Financial Bid.
  2. The “Financial Bid” will contain the following documents and should be.
    - a) The properly filled up tender form containing offer on the basis of percentage (Less/At Per/Above). The bidder should quote the rate both in Figure as well as in words, n the space provided in the tender form.
    - b) Bill of Quantity.
    - c) Other Drawing if issued.

All the pages for the item above (2.a-c) should be signed by the participant.

3. Bids may be submitted within the stipulated Date and Time in the office of Sreegopal Banerjee College, Bagati, Magra, Hooghly

#### **E. OPENING AND RECEIVING OF TENDER.**

The Tenders, so received on **Dated as prescribed on Para B.3** will be opened on the same day at 4.00 p.m. in this office in presence of the available intending Tenderers or at any other date as the authority deem fit. In case, the last date of receipt or opening of tender happens to be a holiday, or for any unforeseen reason the tender cannot be received or opened, as the case may be, the Tenders shall be received or opened on the next working day at the same hour of the day and at the same venue.

#### **F. TERMS AND CONDITIONS.**

1. Before submission of Tender, intending Tenderers may visit the sites of work at their own effort and cost.
2. Intending Tenderers may obtain detailed information about General & detailed technical information, specification, other conditions, procedure guidelines etc and other Terms & Conditions related with the work(s) but not incorporated in this Tender, in any, from the College on all working days during office hours.
3. While submitting rate, the intending tenderer should keep in account that the rate so quoted should be inclusive of all taxes, Cess 1% levy, royalty and all other incidental charges related with the material and labour, plants and machineries, any other charges payable to other statutory bodies etc. whether it is inclusive in the price schedule or not. No extra payment over the schedule items will be allowed as per Govt. rules.
4. Due to any reason, any tender being reaches this office after the specified date and time will not be considered as valid and will automatically rejected.
5. Successful Tenderers (hereinafter may be called as the Contractor) should have to execute an Agreement with College authority as per norms and should submit work programme accordingly after obtaining the Work Order within Seven Days.
6. The successful tenderer who has deposited earnest money shall be required to execute formal agreement in duplicate within seven days from the date of receipt of letter of acceptance failing which his tender will automatically stand rejected and his earnest money will be forfeited in favour of Sreegopal Banerjee College. The 2% Earnest Money will be converted to Security Deposit and balance 8% Security Deposit shall be deducted from each progressive bill due from time to time on account of work done and supplies made under a contract in such manner that final Security deposit comes to ten percent of the value of work done or supplied with and will be refunded after completion of the defect liability period of Six Months from the date of final measurement. Necessary taxes will also be deducted from each Bills as per prevailing norms.
7. The contractor shall not be allowed to sub-contractor to any part or the works or whole of the works.
8. Successful Tenderers are to get his establishment registered under the Act "The Building and Others construction welfare on Act 1996" and rules made there under from The Regional Labour Officers and follow various provision of the Act.
9. All risks or loss or damage to public property and or injury or death which arise during and in consequence of the performance of the contract are the full responsibility of the contractor.
10. The contractor shall be responsible for the safety of all activities on the site.
11. Anything of historical or other interest or of significance value unexpectedly discovered on the site shall be the property of the College Authority. The contractor shall notify the Engineer-in-Charge of their of such discoveries and carryout the interaction of Engineer-in-Charge for dealing with them.
12. The contractor should have sufficient technical manpower, tools and plants to complete the work.

13. To keep the Buildings /Roads in good conditions during the next **6 (six)** months after the completion of the construction if any additional / excess work is required over the stipulated quantity in the schedule, the same will be treated as defect liability and the Contractor has to do the maintenance work at his own cost.
14. No Mobilization Advance and Advance against purchase of equipments will be paid for the work.
15. No Secured Advance will be paid for the work under any circumstances.
16. No Price / Cost escalation over the rate specified in the price schedule will be allowed.
17. The work shall have to be completed within the stipulated time maintaining actual specification and direction. If the work is not being completed within the stipulated time, Penal action, as decided by the College Authority, will be imposed and Security Deposit will also be forfeited.
18. The College Authority, reserves the right to accept or reject any or all the Tenders without assigning any reason. The said authority will not be bound to accept the lowest tender.
19. Payment will be made by the respective Head of Account.
20. Payment will be made by the College on the availability of fund.
21. No arbitration will be entertained.
22. S.B.College norms to be followed.
23. Abbreviation of S.B.College terms as Sreegopal Banerjee College

**Principal  
Sreegopal Banerjee College**

Copy forwarded for information and wide publication to :-

1. The District Magistrate,.....
2. The Addl. District Magistrate (Z.P.) & A.E.O., .....
3. The Sub-Divisional Officer, .....
4. The Sabhapati, .....
- 5.– 15. The Pradhan,..... (All) Gram Panchayat
16. The Karmadhyakshya, .....
17. The Post Office, Mogra, Hooghly
18. The Police Station, Mogra.
19. The B.L. & L.R.O., .....
20. The Accounts Clerk.....
21. The Accounts Clerk .....
22. The Cashier-in-charge .....
23. The Notice Board of this establishment.
24. The College Website – [www.sgbcollege.in](http://www.sgbcollege.in)

**Principal  
Sreegopal Banerjee College**